

**CENTER FOR EARLY CHILDHOOD  
PROFESSIONAL DEVELOPMENT**  
College of Continuing Education  
The University of Oklahoma  
1801 N. Moore Avenue  
Moore, Oklahoma 73160-3667



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# Oklahoma Training Approval System Educator Application

The University of Oklahoma College of Continuing Education  
Center for Early Childhood Professional Development  
1801 N. Moore Avenue, Moore, Oklahoma 73160-3667  
(405) 799-6383 or (888) 446-7608

Please print clearly or type.

## ★ PERSONAL INFORMATION ★

Name: \_\_\_\_\_ Social Security Number: \_\_\_\_\_

Home Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ County: \_\_\_\_\_

Home Phone: (\_\_\_\_\_) \_\_\_\_\_

Occupation: (Please check **one**, if "other," please give title)

- Teacher     Master Teacher     Consultant     Higher Ed  
 Director/Administrator     Program Coordinator     Other \_\_\_\_\_

Place of Employment: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ County: \_\_\_\_\_

Work Phone: (\_\_\_\_\_) \_\_\_\_\_ Work Fax: (\_\_\_\_\_) \_\_\_\_\_

E-mail Address: \_\_\_\_\_

At which address would you prefer to receive mail?     Home     Work

Have you been an educator/consultant on the TAS before? \_\_\_\_\_ Starting Year \_\_\_\_\_

- Yes, I am trained CDA Advisor, attach training documentation  
 Yes, I am trained CCP Field Counselor, attach training documentation

## ★ FORMAL EDUCATION ★

Please check all that apply and attach a copy of transcript(s) or certifications.

- |   |  |   |
|---|--|---|
| <input type="checkbox"/> ASSOCIATE DEGREE | <input type="checkbox"/> Early Childhood Education<br><input type="checkbox"/> Child Development | <input type="checkbox"/> Family Relations/Child Development<br><input type="checkbox"/> Other Related Field |
| <input type="checkbox"/> BACHELORS DEGREE | <input type="checkbox"/> Early Childhood Education<br><input type="checkbox"/> Child Development | <input type="checkbox"/> Family Relations/Child Development<br><input type="checkbox"/> Other Related Field |
| <input type="checkbox"/> MASTERS DEGREE   | <input type="checkbox"/> Early Childhood Education<br><input type="checkbox"/> Child Development | <input type="checkbox"/> Family Relations/Child Development<br><input type="checkbox"/> Other Related Field |
| <input type="checkbox"/> DOCTORATE        | <input type="checkbox"/> Early Childhood Education<br><input type="checkbox"/> Child Development | <input type="checkbox"/> Family Relations/Child Development<br><input type="checkbox"/> Other Related Field |

## ★ AVAILABILITY ★ (Please check all that apply.)

I can offer training/consultation in the following language(s): (Please check all languages that apply.)

- English    American Sign Language    Japanese    Korean    Russian    Spanish  
 Tagalog    Vietnamese    Chinese    French    German  
 Other (please identify) \_\_\_\_\_

Please **check all regions** in which you are willing to train or provide consultation.

- Statewide** All counties in Oklahoma.
- Region 1** Northwest Counties (Alfalfa, Beaver, Cimarron, Dewey, Ellis, Garfield, Grant, Harper, Kingfisher, Major, Texas, Woods and Woodward)
- Region 2** North Central Counties (Kay, Lincoln, Noble, Osage, Pawnee and Payne)
- Region 3** Northeast Counties (Craig, Delaware, Mayes, Nowata, Ottawa, Rogers and Washington)
- Region 4** Southwest Counties (Beckham, Caddo, Comanche, Cotton, Custer, Greer, Harmon, Jackson, Kiowa, Roger Mills, Stephens, Tillman and Washita)
- Region 5** Central Counties (Canadian, Cleveland, Grady, Logan, McClain, Oklahoma and Pottawatomie)
- Region 6** Tulsa Area Counties (Creek, Tulsa and Wagoner)
- Region 7** Eastern Counties (Adair, Cherokee, McIntosh, Muskogee, Okfuskee, Okmulgee, and Sequoyah)
- Region 8** South Central Counties (Carter, Coal, Garvin, Hughes, Jefferson, Johnston, Love, Marshall, Murray, Pontotoc and Seminole)
- Region 9** Southeast Counties (Atoka, Bryan, Choctaw, Haskell, Latimer, Leflore, McCurtain, Pittsburg and Pushmataha)

## ★ DIRECT EXPERIENCE WORKING WITH CHILDREN ★

Please mark the statement which best describes your experience working with children.

*Work Experience = Working directly with or on behalf of children in a licensed child care setting.*

- A minimum of 8,000 clock hours of work experience (i.e. four years full time) with at least 2,000 hours earned after completion of formal education in a related field or granting of a national credential.
- A minimum of 4,000 clock hours of work experience (i.e. two years full time) with at least 2,000 hours earned after completion of formal education in a related field or granting of a national credential.

## ★ DIRECT EXPERIENCE TRAINING ADULTS ★ SECTION V

Please mark the statement which best describes your experience training adults.

*Professional Growth of Adults = Presenting at conferences, workshops, staff in-service trainings, technical training or higher education courses.*

- Responsible for a minimum of 50 clock hours of professional growth for adults within the past three years.
- Responsible for a minimum of 75 clock hours of professional growth for adults within the past three years.

**Attach a copy of your current resume, vita or supporting documentation.**

## ★ REFERENCE SECTION ★ SECTION VII

### 1. Character Reference

_____		_____	
Name		Mailing Address	
_____	_____	_____	_____
City	State	Zip Code	Telephone

### 2. Someone who can speak of your work with children

_____		_____	
Name		Mailing Address	
_____	_____	_____	_____
City	State	Zip Code	Telephone

### 3. Someone who knows of your previous training efforts.

_____		_____	
Name		Mailing Address	
_____	_____	_____	_____
City	State	Zip Code	Telephone

## ★ CERTIFICATION AND RELEASE ★ SECTION VIII

I certify that all information provided in and/or attached to my application is true and correct and do hereby indemnify the Board of Regents of the University of Oklahoma, its Regents, employees and agents against any claims whatsoever arising out of or connected with the information and/or any subsequent professional placement. I understand that the Center for Early Childhood Professional Development is a public entity and will protect the confidentiality of personal information provided to the extent permitted under state and federal law. I further understand that the Center for Early Childhood Professional Development will release relevant professional information such as my name, telephone number and address including, but not limited to, the world wide web and written and electronic publications.

Applicant's Signature \_\_\_\_\_ Date \_\_\_\_\_

## ★ CHECKLIST FOR INITIAL APPLICATION

- Completed all blanks on application form.
- Included copies of vita, resume, academic transcripts.
- Obtain (within the past 12 months) an OSBI report with both criminal background and sex offender stamps.
- Enclosed a \$50.00 non-refundable processing fee. (Check or money order made payable to "The University of Oklahoma.")

**When application is complete, please assemble all information and mail it to the following address:**

**Center for Early Childhood Professional Development  
The University of Oklahoma, College of Continuing Education  
Attention: *Oklahoma Training Approval System Educator Services*  
1801 N. Moore Avenue  
Moore, Oklahoma 73160-3667**

## ★ OFFICE USE ONLY

Date Received \_\_\_\_\_